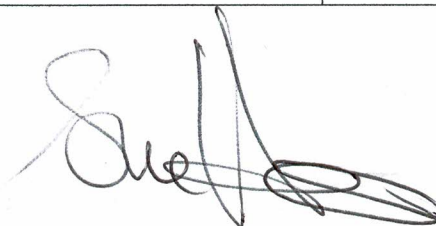


Spooner Row Community Council
Minutes
Saturday 7th July 2021 at 09:30, Spooner Row Village Hall.

Present: Sue Hewitson SH Chairman
Julian Halls JH Vice Chair
Robert Foster RF Vice RFO
Bernard Mansell BM
Graeme Turrell GT
Martyn Lemon ML
Dawn Clarke DC Parish Clerk to the Community Council

No members of the public

1.	To consider accepting apologies for absence. Stephen Ward (SW) Apologies	
2.	To receive declarations of interest on items on the agenda and consider any requests for dispensations ML is Chair of Governors for Spooner Row Primary School JH to step aside from taking part in planning items because he is on the South Norfolk planning committee as a district councillor. BM as he personally purchased a table from one of the suggested suppliers. SH Village Hall as Treasurer.	
3.	To confirm the minutes of the meeting held on 17th June 2021. Ownership of projects were added to. Minutes were agreed to be a true record of proceedings.	
4.	Opportunity for Public participation. None	
Planning – Cllr Martyn Lemon Lead		
5.	To consider responding to planning applications: a. 2021/1233 – Chestnut Farm – no objection entered 3.7.21 b. Update on the appeal 2020/8033 and 2020/0330 c. Any late applications received No updates.	
Finance – Cllr Robert Foster, Deputy RFO		
6.	To note endorsed payments made since the last Committee meeting on 17 th June 2021: a. Community Action Suffolk, annual insurance premium: £321.00 (paid on 30 th June 2021). b. Westcotec for 3 x LED streetlights and bracket: £1,008.00 (Invoice issue issued on 29 th April, paid on 30 th June 2021).	
7.	To consider approving the following payments: a. Salaries for June 2021: £143.79 b. Salaries for July 2021: £194.31	



	c. Cllr Ward for Clerk's Microsoft O365 license: £11.28 d. Cllr Ward for RFO's Microsoft O365 license: £4.56 e. Cllr Turrell for football goal clips: £7.48 f. NPTS for Councillor training (2 x Induction, 1 x Planning): £132.00 g. NPTS for Clerk training (1 x Induction): £40.00 h. Mrs M Thurston for planter flowers: £21.00 i. HMRC PAYE for Q1: £46.60 j. Greenscape for playing field grass cuts 6-10 and strimming, up to 31 st August, Invoice 1283: £540.00 to be paid on 11 th August 2021.	
	All items agreed. JH presented invoice for new SRAM key	SW
8.	Presentation of FY21/22 Q1 Financial Statement	
	JH abstained. FY21/22 Statement Agreed.	
9.	Clerk Training Proposal / DC	
	Training Costs Agreed.	SW

Ongoing Items		
10.	School Liaison and update / ML	
	The end of the school term was noted. School Sign will go into shared files for next month. ML to hold access key for field over the summer.	
11.	Village Hall Liaison / SH	ML
	Nothing to report	
12.	Speed-Watch - action and update / JH	
	ML/JH frequently download data. Speeding has reduced. There are consistent predictable speeders. Do we get police involved? Review again	
13.	Drains on Bunwell Road / BM	
	A repeat issue - to be reported online	
14.	Cemetery Costs / SH	GT
	SH closed the item. We have been asked by residents of Spooner Row, Sutton and Wattlefield about the entitlement to residents rated fees for use of WTC cemetery - We wrote to WTC and asked them to state their position. The position from WTC was that since we had decided to and elected to separate from WTC to form our own TC for SR, S&W, we were no longer eligible for residents' rates. This allows residents to choose where to be buried. Should they wish to be buried in Wymondham the fees charged to non-residents by WTC are 4 times that of a local.	SH
15.	Complaints Policy update / JH	
	SH/DC to make updates and tidy language and present updates for adoption.	
16.	Neighbourhood Plan / JH	SH/DC

SH

	MH started looking at grants for neighbourhood plan. DC will check grant terms	DC
17.	School Enhancement / SH	
	ML abstained on the following: Agreed to change the project name to 'School Development'. Agreed to match the length of tenure - with that of the building Agreed the nature of the space would be Dual or Single use. Agreed to Consult the Public when we have a solid proposal. DC to schedule a meeting with Enrich.	DC
Projects		
18.	Picnic Benches / BM	
	Insufficient detail – return to the table.	BM
19.	Soccer Goals and Pitch / RF	
	Net Clips required RF in contact with supplier about the failing of knots with view to a second set to be used in rotation. Line Fluid has been acquired.	RF
20.	Gate / Barrier to Car Park / RF	
	Decided no gate required but recognised potential issues.	
21.	Village Green / JH	
	JH responded to message board and looked into the advice regarding protecting green spaces / village greens. The information is not clear. JH to approach Playing Fields Association for more information. JH will update message board.	JH
Communication		
22.	Correspondence a. PA / Holy Trinity Hedges / RF	
	Unknown person has trimmed hedge thus item is no longer valid.	
Meeting Closure		
23.	Matters for next meeting and any emergency items 1. It is noted ROSPA attended on July 8 th 2021 2. Streetlights and power supplier. 3. NCC Verge Cut/ Safety Cuts 4. (Acorns) Enrich extension of lease. 5. Wattelfield Letterbox 6. Village School Sign	BM RF RF SH ML
	Meeting adjourned 11.25am	
	To confirm date and venue for the next meeting; Thursday 26 th August 2021 at 7:30pm in Spooner Row Village Hall.	