

Spooner Row Community Council Minutes

Thursday 9th of June 2022 at 19:30, Spooner Row Village Hall

Present:

Councillor Sue Hewitson	SH	Chair
Councillor Stephen Ward	SW	RFO & Vice Chair
Councillor Martyn Lemon	ML	
Councillor Bernard Mansell	BM	
Dawn Clarke	DC	Clerk to the Community Council

1.	To consider accepting apologies for absence	
	Councillor Julian Halls sent apologies in advance to the Clerk. These were accepted. Councillor Robert Foster sent apologies by another councillor.	
2.	To receive declarations of interest on items on the agenda and consider any requests for dispensations	
	Councillor Martyn Lemon is Chair of Governors for Spooner Row Primary School with no pecuniary interest. Councillor Sue Hewitson is now Chair of the Village Hall Committee.	
3.	To confirm the minutes of the meeting held on Thursday May 5 th 2022:	
	The May minutes were unanimously accepted and signed. The April minutes were signed.	
4.	Opportunity for Public participation.	
	None	
Planning – Councillor Martyn Lemon Lead		
5.	To consider responding to planning applications:	
	a. Any applications arriving after the publication of this Agenda	
	None	
Finance – Councillor Stephen Ward, RFO		
6.	To note endorsed payments made since the last meeting on May 5 th 2022:	
	a. QPJ – Toilet+, final payment for toilet hire: £308.00 made on 12 May 22.	
	b. QPJ – The Spitting Pig Co, for final payment for Hog Roast: £696.50 made on 19 May 22.	
	c. QPJ – Flour Pot Catering, for final payment for Tea Party catering: £980.00 made on 30 May 22.	
	Payments were proposed by SW, Seconded by ML Agreed.	

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7.	To consider approving the following payments: a. Salaries for May 2022: £263.00 b. Cllr Ward for Clerk's Microsoft O365 license: £11.28 c. Cllr Ward for RFO's Microsoft O365 license: £4.56 d. Cllr Ward for top-up payment to Number People: £5.00 e. Mr Robert Goreham, internal auditor: £70.00 f. South Norfolk Council for annual dog bin waste disposal charge for FY21/22: £624.96 g. Netcom for annual website hosting: £132.00 h. QPJ - Cllr Lemon, for Union Jack Flags: £29.18 i. QPJ - Cllr Lemon, for Wristbands: £19.95 j. QPJ - Cllr Lemon, for 4 x Vinyl Banners: £239.96 k. QPJ - La Bella Legacy Ltd for pizza outlet: £1042.50 l. QPJ - The Lee Vasey Band: £1,100.00 m. QPJ - Cllr Ward, for A3 laminating pouches: £9.25 n. QPJ - Cllr Ward, for A3 acetate sheets: £7.00 o. QPJ - Mr Phillip Wing, for Cement (Beacon) £186.90 p. QJP - High Street Safari - Boards £75	
	Payments proposed by SW, Seconded by ML Agreed. It was noted that the final budget was in the region of £6,000 for the Queens's Platinum Jubilee Celebration. This was under budget.	
Ongoing Items		
8.	School Liaison (Verbal Update) ML	
	Councillor Martyn Lemon and Councillor Sue Hewitson have met with Pete Jordan and Sasha Furze. Enrich Trust is anxious to progress the proposed use of the playing field. Councillors stressed the Council's written support had previously been agreed. Pete Jordan will provide fence costings by July to have 2 proposals which will be used to consult with the public. This will also require agreement from the Secretary of State. The exiting mobile classrooms: we are still waiting for the lease. The mobile structures are in a state of decline, which has propelled the schools resolve. Bryony was thanked for attending the Queen's Platinum Jubilee event	
9.	Playing Field (Verbal Update) BM	
	Councillor Bernard Mansell will fill the divots made by the rabbits with the Community Council's sand that is on site. He will scan in the weekly safety reports and upload to SharePoint. The responsibility to empty the bin in the small children's area was clarified, it is emptied weekly by South Norfolk District Council. There were reports of it being over full. David Bracey will conduct the annual safety check on the 28th of June with Councillor Bernard Mansell.	

10.	Queen's Jubilee Celebration (Verbal Update) SH	
	The event has generated a few very positive comments Councillor Martyn Lemon passed thanks to the committee and the sponsors for their support. Councillor Bernard Mansell passed on the many thanks to the Community Council from the Senior Tea attendees. Thanks were passed on to the Council from the Children's tea by the Chair. Thank you letters were signed and sent to the sponsor and to Bryony. De-brief meeting to be held on Wednesday 15 June.	SH
11.	Village Hall update (Verbal Update) SH	
	Councillor Sue Hewitson informed the council that the Village Hall had secured quotes for the new kitchen installation. There is a significant gap between funds held and quotes. They will be applying for grants. The Annual Fete is planned for Sunday 3rd of July and the Community Council were invited to attend. Councillor Martyn Lemon asked if there was a way to include the older age groups in some activity at the Village Hall.	
Projects		
12.	Suton Woodland Proposal / ML	
	Councillor Martyn Lemon proposed that we apply for the garden licence. Proposed ML, Seconded SH, agreed unanimously. The Licence is for a 3 year term. This will allow sufficient time for the sale to the Community Council to take place. There had been good support and guidance from Community Assets. A 3 year plan for managing the woodland with both paid and voluntary help. The Community Council will need to indemnify the wood, Liability is covered within our current insurance.	
Residents		
13.	Marking Residents 100 th Birthdays/ SH	
	The value of the budget for making a 100th birthday was agreed at £50, a plant, flowers and or afternoon tea gift pack along side a card signed from the community (not the community council) Proposed SH, Seconded ML, agreed unanimously. Photos for Nextdoor if possible.	
Communication		
14.	Correspondence DC	
	a. Rangers visit to the area. b. Report from Daniel Elmer. c. Hestia Development. d. Any correspondence arriving after the publication of this Agenda.	
	- a There are some outstanding items that The Clerk is chasing. Suton Lane Triangle, Queen Street – in front of White Hart Lodge, Potters Lane and many Footpaths were all brought up. The clerk to liase - b This was uploaded for councillors to read. - c The Clerk to contact Planning regarding policy and respond. - d Email from a resident thanking the Community Council for the Jubilee celebration was read	

Meeting Closure		
15.	Matters for next meeting and any emergency items	
	Quarterly financial reports	
	Meeting closed at 20:32	
16.	To confirm date and venue for the next meeting; Thursday 7 th July 7:30pm in Spooner Row Village Hall.	

Signed



Date

04/07/2022