

I hereby give notice of a meeting of Spooner Row, Sutton and Wattlefield Community Council and summon members to attend.

The meeting will be held on Thursday 5th of May at 7:30pm
 This meeting will be held at Spooner Row Village Hall.

Members of the public and press are welcome to join.

Dawn Clarke
 Clerk to the Community Council
 May 28th, 2022



AGENDA

1	To consider accepting apologies for absence
2	To receive declarations of interest on items on the agenda and consider any requests for dispensations
3	To confirm the minutes of the meeting held on Thursday April 7 th
4	The Appointment of a new Chair and Vice Chair
5	Opportunity for Public participation.
Planning – Councillor Martyn Lemon Lead	
6	To consider responding to planning applications: a. Any applications arriving after the publication of this Agenda
Finance – Councillor Stephen Ward, RFO	
7	To note endorsed payments made since the last Committee meeting on 7 th April 2022: a. Flour Pot Catering deposit for QPJ Tea Party: £200.00 paid on 26 th April 2022. b. npower Q4 Electricity Bill for street lights: £58.95 paid on 27 th April 2022.
8	To consider approving the following payments: a. Salaries for April 2022: £254.90 b. Cllr Ward for Clerk's Microsoft O365 license: £11.28 c. Cllr Ward for RFO's Microsoft O365 license: £4.56 d. Cllr Ward for top-up payment to Number People: £5.00 e. Spooner Row Village Hall for meeting room hire: £39.00 f. NPTS for training seminar attended by Clerk and Cllr Mansell: £96.00 g. Frank Aldridge & Sons for QPJ Beacon oak post: £810.00 h. Cllr Hewitson for fabric for decorations:
9	Update on FY21/22 Q4 End of Year Financial Statement.
10	Presentation of Pg.3 of the Annual Governance & Accountability Return (AGAR).
11	To hear a proposal to approve Section 1 - Annual Governance Statement: Pg.4 of the AGAR; to be signed by Chair.
12	QPJ Beacon Trail sponsorship income.
Ongoing Items	
13	School Liaison (Verbal update) ML
14	Playing Field (Verbal Update) BM

15	Discussion and Adoption of Policy Documents /SH a. Code of Conduct b. Training and Development. c. Complaints policy and Procedure. d. Policy on Audio, Visual Recording and Photography at Council Meetings
16	To discuss and allocate the Planning Policy Lead
Projects	
17	Jubilee celebration update (verbal) SW
18	To discuss the playing field moles situation /RF
19	To discuss the proposal to reduce speed in Sutton/RF
Communication	
20	Correspondence & Clerks Report /DC a. Any correspondence arriving after the publication of this Agenda
Meeting Closure	
21	Matters for next meeting and any emergency items
	To confirm date and venue for the next meeting; Thursday 9 th of June 7:30pm in Spooner Row Village Hall.



I hereby give notice of a meeting of Spooner Row, Sutton and Wattlefield Community Council and summon members to attend.

The meeting will be held at 19:30 at Spooner Row Village Hall on

Thursday 9 June 2022

Thursday 4 August 2022

Thursday 6 October 2022

Thursday 1 December 2022

Thursday 7 July 2022

Thursday 1 September 2022

Thursday 3 November 2022

Dawn Clarke

Clerk to the Community Council
May 28th, 2022

This meeting may be filmed, recorded or photographed by the public; however, anyone who wishes to do so are asked to inform the Clerk and ensure it is done in a non-disruptive and public manner.